

Share Your Renaissance Data

Process for Sharing Renaissance Place™ Application Data with a State Level Reporting Service or a Data Warehouse

Sharing your Renaissance Place application data with a state-level reporting service or a data warehouse requires a few simple steps and you can get started right away.

Step 1: Enter State IDs in Renaissance Place

Many third-party vendors and state departments of education require local and state IDs for both districts and schools within Renaissance Place before data can be shared.

Entering state IDs in Renaissance Place can be accomplished by following the checklist below:

- ✓ Determine which fields are required by *contacting* the district data warehouse vendor or state department
- ✓ Check Renaissance Place to determine if the required fields are included, *IF NOT*
 - Manually import the required IDs into Renaissance Place (step-by-step instructions below) *OR*
 - Contact your Renaissance District Systems Consultant*

*For RDI customers only as the service includes an automatic transfer of local and state district/school IDs into Renaissance Place from your Student Information System (SIS). Please contact your systems consultant before updating district, school, student, and/or teacher state IDs in Renaissance Place.

Step 2: Deploy the Data Sharing Feature on Renaissance Place

Email support@renaissance.com with the name of the third-party vendor(s) or state department of education that you would like to share your Renaissance Place application data with.

An example email: John Hopkins District would like to share their Renaissance Place data with a specific state Department of Education (DOE) or a data warehouse provider.

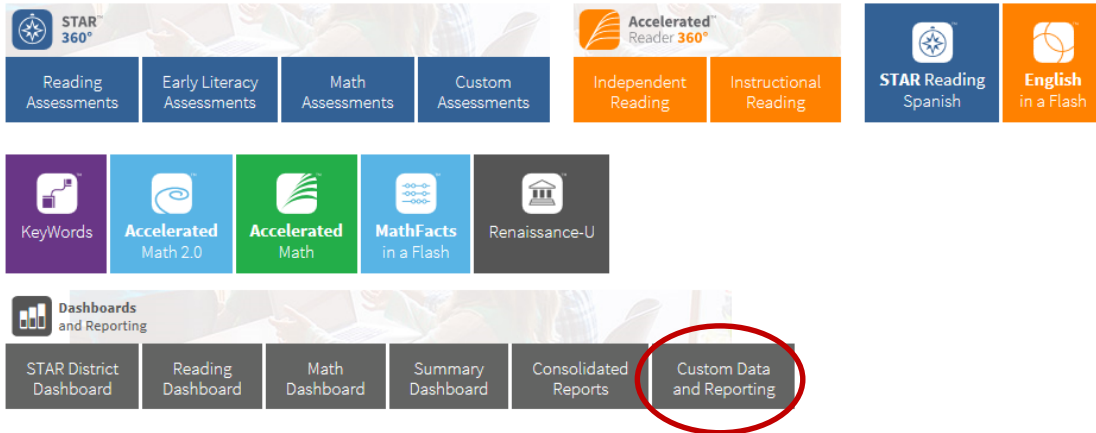
A technical support representative will need to verify the third-party vendor is on our list of approved vendors; if so, the link to the data sharing feature will be enabled on your Renaissance Place site within five business days of receiving your request.

Please note, if the third-party vendor you've indicated in your email is not on the Renaissance approved list, a Senior Systems Consultant will be in contact to set up a meeting with you and the vendor to gather their requirements and add the requested vendor to the Renaissance approved list of vendors.

Step 3: Approve the Data Sharing Feature on Renaissance Place

A district administrator (in Renaissance Place) will need to log in to Renaissance Place and enable the data sharing feature for the first time.

- Log in to your Renaissance Place site as a DISTRICT administrator and look for the *Custom Data and Reporting* link on the bottom right of the home page. Select *Setup Data Sharing* from the pop up.



- You will be brought to a page to enable the data sharing feature.

IMPORTANT SECURITY NOTICE!

Enabling the data sharing features below will result in the transfer of personally identifiable information to the recipients you select. This information may be considered educational records and be subject to education and privacy laws in the jurisdiction(s) in which you operate. Before enabling these features you must have authority to do so from your organization, ensure that such data sharing is in compliance with all applicable laws, regulations, and your organization's policies. Renaissance Learning disclaims any responsibility for any information disclosure you authorize when enabling the data sharing features. Additionally, although Renaissance Learning takes commercially reasonable steps to ensure that exported data is accurate, Renaissance Learning does not warrant that exported data is complete or accurate and assumes no responsibility for how exported data is used outside of Renaissance Learning software. You are responsible for verifying that exported data is accurate and appropriate for your use.

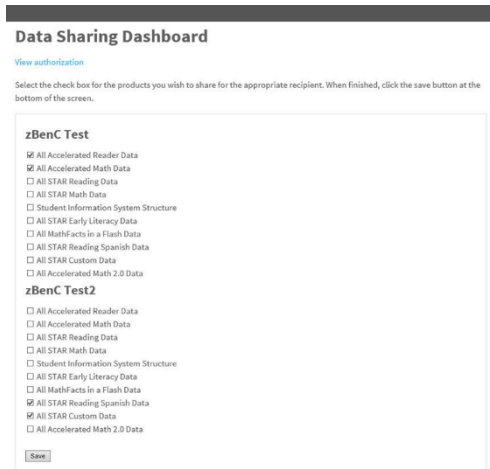
Name

Title

Email

- Read the security notice.
- Enter your name, title, email, and click *Enable*.
 - After the agreement is initially accepted, that acceptance persists over time. If you wish to disable this feature, you can choose to *Disable* the feature.

- Once the data share is enabled, you will be taken to the Data Sharing Dashboard.



- The third-party data sharing vendor(s) that you requested will be listed on this screen. Verify the correct vendor(s) are listed and select the appropriate boxes for the data you wish to share. Select Save at the bottom of the page.
- Once saved, your selections will be updated and the data you selected will be automatically shared with the vendor.

This feature will remain enabled over time and you will not have to update your selections each year. It is still considered a good practice for you to log in and verify your selections, but these will no longer be cleared from year to year.

If you wish to stop the data transfer, you must go back and disable the data sharing feature in Renaissance Place OR make the changes you would like on the Data Sharing Dashboard and save those changes. You may select additional applications for data sharing at any time during the school year through the Data Sharing Dashboard.

Manually Entering State IDs in Renaissance Place

District IDs

1. From the main screen when you are logged on as a District Admin, select *District and Schools*. On the next page, select *District Information*



- On the Edit District Screen, scroll down to the State Number below and enter this value correctly

Renaissance Place *Real Time*
Home > District and Schools > Edit District

Edit District
Enter the district information

District Details (*Required Field)

Name*	Test District x
Short Name	DD
Address 1	
Address 2	None
City	
State	
Country	United States Of America
Zip Code	
Phone Number	
Fax Number	
District E-mail	None
District URL	None
District Number	None
State Number	None

Cancel Save

School State IDs

Important Note for RDI Customers: Please contact your systems consultant before updating school state IDs in Renaissance Place.

- From the home page, click on *View School*. On the next page, select a school from the list

Renaissance Place *Real Time*
Home > District and Schools

District and Schools

District
District Information

Schools
View School

- Once you've selected a school, choose *Edit School*

Renaissance Place *Real Time*
Home > District and Schools > Manage Schools > View School

View School
View school information details

School Task Menu	
Edit School	

Selected School Information

Tiger Elementary 360	
Short Name	
School E-mail	
School URL	
District Number	

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3. Make sure the state ID for the school is entered in the State Number field at the bottom of the page and Save

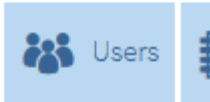
School URL	<input type="text"/>
District Number	0103
State Number	0103
Grade Range*	Pre-Kindergarten ▼ To: Grade 12 ▼

Student State IDs

Important Note for RDI Customers: Please contact your systems consultant before updating student or teacher state IDs in Renaissance Place.

1. From the Renaissance homepage, select *Users*. On the next page, select *View Students*

Personnel, Students, and Parents



Personnel

[Add District Personnel](#)

[Add School Personnel](#)

[View Personnel](#)

[Clear Locked Personnel](#)

Students

[Add Student](#)

[View Students](#)

[Edit Multiple Students](#)

[Edit Multiple School Enrollments](#)

2. Search for the student you want to add a student state ID to. Once you find the student, select their name. Click on the *Details* tab. Scroll to the bottom and add or update the State Student ID; select *Save*

ID*	10148	(Will be autogenerated if not entered)
Gender	Female	▼
Grade*	3	▼
State Student ID	TB9925878	←
Date of Birth	10/1/2003	
Ethnicity	None Specified	▼
Language	None Specified	▼

User must change password at next login

[Delete Student](#)

[Cancel](#) [Save](#)