

FAST – FastBridge/Illuminate Ed.

Student Data Files Download Instructions

After logging in to your FastBridge account for FAST assessments, please follow these instructions found at: <https://fastbridge.illuminateed.com/hc/en-us/articles/1260802554710>

From the Illuminate Ed – FastBridge site:

These reports are available to District Managers, School Managers, and Specialists only.

The Data Download Report is a downloadable MS Excel spreadsheet (.csv file) of raw data which can be manipulated or imported into other programs for analysis. Reports are chosen by assessment and by school, for the current or prior school years, to include data for screening or for progress monitoring. Screening data includes scores and local and national percentile rankings for each screening period. Progress monitoring data includes scores and goal information.

Access Student Data Download

The screenshot shows the FastBridge Reporting dashboard with a navigation bar at the top containing 'FastBridge', 'District Manager', 'Training & Resources', 'Progress Monitoring', and 'Reporting' (highlighted with a blue circle and the number 1). Below the navigation bar are six report cards, each with a 'View Report' button:

- Group Screening Report:** Displays a bar chart showing the percentage of students by score band.
- Group Growth Report:** Shows scores of all students in a group by normative categories and a table of individual student scores.
- Impact Report:** Features three risk level gauges (Students by risk levels (%)) and a table showing student performance across Fall, Late Fall, and Winter.
- Certification Report:** Shows compliance for various assessments like aReading, aReading, CBMR-English, and CBMR-Spanish.
- Training Certification Management:** A table listing training sessions, dates, and participants.
- Student Data Download:** A table with columns for Request Date, Label, and Download link. A blue circle with the number 2 is next to the 'View Report' button.

To access the Data Download:

1. Go to **Reporting**.
2. Choose **Student Data Download/View Report**.

Student Data Download

Bold fields are required.

The reports are generated **per assessment** and sent to the provided **Email Address**.

– Reports Form –

School Year: **3**

Schools: **4**

Luceno Elementary School	>	Luceno Elementary School
Traviss Middle School	>>	
Zahn High School	<<	
	<	

Assessment: **5**

Screening/PM: **6**

Email: **7**

8

Select the options for your report:

3. Choose a **School Year**. Only one may be selected.
4. Choose one or more **Schools**. Make a selection from the left and use the arrows to move them to the right. All schools in the right-hand column will be added to the report.
5. Choose one **Assessment**.
6. Select to download for **Screening** or **Progress Monitoring**.
7. Enter an **email address**.
8. Select **Submit** to generate the report.

– Requested Reports

Please click on the download link next to the desired report below to begin downloading to your computer.

Show

10

entries

Search:

Request Date	Label	
01/13/22	2019 - Early Math - PROGRESS_MONITORING - Luceno Elementary School	Download
11/18/21	2019 - aReading - SCREENING - Luceno Elementary School	Download
11/18/21	2019 - aReading - SCREENING -	Report not yet ready for download.
11/18/21	2019 - CBMR-English - SCREENING - Luceno Elementary School	Download
11/18/21	2013 - CBMR-English - SCREENING - Luceno Elementary School	Download
11/15/21	2019 - CBMmath CAP - PROGRESS_MONITORING - Luceno Elementary School	Download
11/15/21	2019 - CBMR-English - PROGRESS_MONITORING - Luceno Elementary School	Download
11/15/21	2019 - Early Reading English - SCREENING - Luceno Elementary School	Download
11/03/21	2018 - aMath - SCREENING - Luceno Elementary School	Download
11/03/21	2019 - Early Reading English - SCREENING - Luceno Elementary School	Download

Showing 1 to 10 of 27 entries

Once processed, your report will appear at the top of the list in the "Requested Reports" section of the page. Select **Download** to save the report to your computer.

Copy your file(s) to the SFTP you use for Viewpoint. This is usually FileZilla.

Inform the [Viewpoint Helpdesk](#) that the files are available in your SFTP folder, including the title of the file.